

MARLA STEVENS, CLERK
BELLEFONTAINE MUNICIPAL COURT

IN THE BELLEFONTAINE MUNICIPAL COURT

LOGAN COUNTY, OHIO

2020 JUL -9 PM 3: 30

FILED

In order to protect the health and safety of court employees and the general public, and to ensure the effective operation of the Court, and due to the COVID-19 Pandemic, it is hereby **ORDERED:**

Effective Immediately:

APPEARANCES AT THE MUNICIPAL COURT

1. The Bellefontaine Municipal Court is open for all hearings. Masks are required and will be provided if necessary. Six foot distancing requirement shall be maintained.
2. All appearances and hearings are limited to attorneys, defendants, witnesses, victims and people making payments. Individuals that do not have business before the Court will not be permitted in the courthouse.
3. All persons on probation shall call the Probation Office at 937 599-3011 to schedule their appointments. If you have urgent business, call your Probation Officer before appearing.
4. No person shall be admitted into the courthouse if they have visited any "high risk" countries as identified by the Center for Disease Control and Prevention (CDC) including, but not limited to, China, Iran, South Korea and anywhere in Europe. Additionally, anyone who has been in contact with someone who has been to any of these countries is also prohibited from entering the courthouse.
5. Initial Appearances and other hearings for persons being held at the Logan County Jail shall continue to be conducted via video technology.
6. Civil and small claims trials, evictions, garnishment hearings may be continued, as deemed necessary by the court and in compliance with the Governors order 20020-01D and the Cares Act.
7. Cases involving an attorney or party who is ill or in a high-risk category shall be rescheduled.
8. Defendant's attendance shall be excused from pretrial and scheduling conferences in criminal and civil cases provided they are represented by an attorney. Pro Se parties, Plaintiff or defendant, must personally appear.

Hearings by Videoconferencing

1. Attorneys and Pro-se litigants may request, by written motion, to appear for a scheduled hearing by videoconferencing. The Motion must include the names of the parties, the Case Number, the email address and telephone number of the parties.
2. The request must be made not less than 48 hours prior to the hearing.

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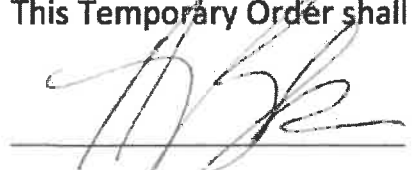
3. The Court will initiate the call at the scheduled time and date.
4. Videoconferencing is available for the following hearings: Civil PreTrials, Civil and Criminal Scheduling Conferences, Civil and Criminal Final PreTrials, with the exception of pro-Se litigants, the client/defendant need not appear.
5. The Court will use its discretion, on a case by case basis, whether to conduct hearings via videoconferencing.
6. Pro se litigants must have proper identification at all hearings.

OPERATIONS

1. The Court is open to persons wishing to make payments on fines, judgements, and court costs in the Criminal and Traffic Division. You may do so by mail, online payments, or at Municipal Court. In the Civil Division, payments on judgements can be made by mail, in person, or over the telephone. The Civil Division does not accept on-line payments.
2. Pro Se litigants shall have access to the building in order to apply for Court Appointed Counsel, to speak with the City Prosecutor, or the Clerk's office, provided they are healthy.
3. Law enforcement shall contact the City Prosecutor prior to scheduled hearings to determine if their presence is required.
4. No person, other than Court personnel, shall be permitted to enter the Clerk's Office.
5. The Municipal Court security policies may be temporarily amended or supplemented to protect public health while maintaining essential court functions.

ALL PREVIOUS TEMPORARY ORDERS ARE HEREBY RESCINDED

This Temporary Order shall remain in effect until further order of this Court



 Hon. Ann E. Beck, Judge

July 9, 2020
 Date

FILED
 2020 JUL -9 PM 3:30
 ARJ A. SERRA, CLERK
 RELEASED TO PUBLIC
 MUNICIPAL COURT

J-727 PG 180