

NOTICE TO LEAVE PREMISES

Ohio Revised Code Section 1923.04

To _____

I wish you to leave the following described premises which you rent from me, located in the _____ of _____, County of _____, and State of Ohio, and described as _____.

REASONS: _____

Your compliance with this notice on or before the _____ day of _____, 20____, will prevent any legal measure being taken by me to obtain possession.

I am respectfully,

Dated this _____ day of _____, 20____

“YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.”

RETURN OF SERVICE

On the _____ day of _____, 20____, I served the within notice on the within named _____ by leaving a written copy thereof** _____

**With him (or her, or them) personally,” or “at his (or her or their) place of abode.”
(The notice should be served on this defendant personally, if he can be conveniently found.)